

Chair and Members of the Scrutiny Co-ordination Committee

Legal and Democratic Services Directorate

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Our reference SCo/AT 9<sup>th</sup> September, 2005

Dear Member,

## Scrutiny Co-ordination Committee - 14th September, 2005 - Additional Item

Please find enclosed the following item of additional business that will be considered at the above meeting of the Scrutiny Co-ordination Committee:-

## 8 Review of Organisational Structure 2005

Report of the Chief Executive (attached)

Please note that the report has been submitted to this meeting of the Committee to allow any comments made to be reported to the Cabinet when they consider the item at their meeting on 20<sup>th</sup> September, 2005.

If you have any queries please do not hesitate to contact me on the number shown above.

Yours sincerely

Alison Townsend
Senior Committee Officer

